



## Team Lead – OSP Design Ottawa – Project Coordinator Level 2

*A unique opportunity to work with a leading telecommunications company.*

*Come work at a rapidly growing engineering firm that is staffed with industry experts, has great benefits prides itself on developing our people.*

### **The Company**

Planview Utility Services is an engineering firm that provides engineering design, sub-surface investigation and geographical information related services to telecommunication companies and electric utilities. Our workforce is a mix of veterans of the industry and youthful enthusiastic technical resources. We have pride our collegial culture and host multiple corporate sponsored social activities. The use of technology plays a large part in our success. Our client is leading telecommunications company.

### **The Position**

- Initial responsibilities include Design Support and detailed day to day project supervision activities for a variety of Planview Clients; reporting to the Program Manager, Utility Design. Such activities and responsibilities to include:
  - o Responsible for overseeing the technical components of all projects within the engineering division and provide supervision and guidance to CAD and Project Coordination Resources.
  - Assist with the development of RF knowledge of staff within Planview from both a permit creation and cable design side
  - Train and develop junior employees to attend site visits, create project layouts and other project related items, compliant to Planview and customer standards.
  - Develop on-going training tools, slideshows and other mediums to support the training for FTTX and RF expansion of customer networks
  - Assist engineering staff with time and cost savings, to further develop efficiencies and consistency throughout the team.
  - Assist in the staffing and training of all CAD, Survey and Project coordination resources with Planview. o Provide leadership, training and development to resources for all facets of Planview's engineering division customers.
  - Interface directly with Planview customers and other third-party resources to discuss, review and provide consultations for creation of permit plans and designs as well as deal with and resolve project escalations.
  - Foster growth in workload with Planview's current customers and seek new opportunities as directed.

- Liaison with Municipal/Hydro/Other approving authorities for securing requirements and approvals to obtain entry for various Planview customers to construct plant or infrastructure within the jurisdiction of said authority.
- Oversee the coordination of direct reporting resources with other internal Planview resources such as outside surveyors, CAD Designers, Professional Engineers to facilitate creation of permit and plans and designs.
- Assign tasks, budgets and provide support to internal resources for completion of designs. Manage and track budgetary and financial information and provide reports as requested to the division manager.
- Prepare proposals, tracking tools, costing documents and other financial information as requested by the Program Manager
- Responsible for ensuring key dates and benchmarks are met by internal and external resources to maintain critical project schedules and project completion deadlines for customers.
- Assist with scheduling of CAD resources for overflow and/or escalations between Planview divisions.
- The ongoing development of Planview's CAD processes, design standards and methodologies to further develop design and operational efficiencies.
- Other activities as required.

Your essential qualifications will be:

- a) 3-10 years' experience in Telecommunications
- b) Advanced Knowledge of Hybrid Fibre-Copper Networks
- c) Understanding of Spatial Net / Netx
- d) Experience dealing with Municipality's and Utilities for Municipal Consents
- e) Ability to interact with customers and meet their expectations
- f) Strong organizational, communication (verbal and written) and problem-solving skills
- g) Very comfortable in a Collaborative work environment.

### The Location

Planview Utility Services has 3 offices – Markham, London and Ottawa. Our clients are based throughout the province, as are their projects. *This is a **Full Time** position that will be based at our offices in Ottawa, Ontario. Travel is required in eastern Ontario 60% of the time. Overnight travel within Ontario may be required 25% of the time*

### Why You Should Apply

If you like to work within a team, work alone, contribute to infrastructure builds, work with sales/marketing and engineering teams and receive competitive compensation then you should apply.

### Note

Planview Utility Services Ltd is an Equal Opportunity Employer. In accordance with the Accessibility for Ontarians with Disabilities Act, 2005 and the Ontario Human Rights Code, Planview Utility Services Ltd will provide accommodations to applicants with disabilities throughout the recruitment, selection and/or assessment process. If selected to participate in the recruitment, selection and/or assessment process, please inform Human Resources staff of the nature of any accommodation(s) that you may require.