



## FIELD INSPECTOR

*Come work at a rapidly growing engineering firm that is staffed with industry experts, has great benefits, and prides itself on developing our people.*

### The Company

Planview Utility Services is an engineering firm that provides engineering design, sub-surface investigation and geographical information related services to telecommunication companies and electric utilities. Our workforce is a mix of veterans of the industry and youthful enthusiastic technical resources. We have pride in our collegial culture and host multiple regular corporate sponsored social activities. Our embrace of the use of technology plays a large part in our success.

### The Position

The Field Inspector will be required to use their knowledge & experience to manage various aspects of project management, vendor management and customer relations for third-party companies,

### Responsibilities

- Reports to the Program Manager of the Inspection Services Department.
- Will act as the initial single point of contact for our customer on issues that require immediate attention or escalation to the Program Manager of Inspection Services.
- Shall work with the Inspection services team on matters of resolving design variances, public and customer concerns in a timely and professional manner.
- Reviewing and tracking project milestones for civil vendors to meet committed schedules.
- Conduct field inspections, analysis and observations of telecom construction work in a specific geographical area with respect to the Inspection Contract. The Field Inspector will work to ensure that all reporting mechanisms are being adhered to and that specific information as related to each project is being communicated to our client in a detailed, timely, and consistent manner.
- Along with the Inspection services team, the Field Inspector will attend the preliminary site visits prior to construction to confirm scope of work and identify any job constraints, road blocks or hazards.
- Will follow up with the civil construction vendors on final restoration inspection (including spring clean-up when required.)
- On behalf of the client the Field Inspector will work with the Inspection services team to control extra charges as may be submitted by the construction vendor. Also ensuring that customer quality expectations and client deliverable dates are met.
- Will ensure that all modifications to a project have been captured and documented (in writing) with the reasons for the deviations, work stoppages, design changes, etc.
- The Field Inspector will ensure that all associated inspection checklists are filled out and in hand while on site, as the project progresses.

**Planview Utility Services Ltd.**

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- Will conduct inspection of “infield” design drawings to ensure redline mark-up of corrections/changes are being performed immediately and directly on the work plans so the “as-constructed” designs can be produced.
- Working with management, our customers, and the inspection team. The Field Inspector will seek to further enhance Planview Utility Services methodologies and to further develop operational efficiencies.
- Material Management – ensuring all quantities of material supplied to civil vendors match design and usage.
- Interfacing with designers and vendors on field design problems and status
- Ensuring monthly updates provided to manager
- Available for site meetings with inspection services teams, designers, Municipalities, vendors etc.
- Validate invoicing from all vendors
- Other activities may also be required

### Requirements

- Post-Secondary degree or PMP certification. CET or other accredited designation in engineering or equivalent past experience.
- Minimum 3 years’ experience in the utility construction industry,
- Working knowledge of various computer applications- (SAP experience would be an asset)
- Ability to manage multiple projects at one time, possessing strong organizational skills
- Must be a permanent resident of Canada
- Valid G license and clean driving abstract
- Working, reliable personal vehicle, travel daily may required as part of the position
- Work overtime hours as required
- Able to work in a team atmosphere
- Attend site meetings with customers to discuss project scope as required
- Excellent spoken & written communication skills
- Must be willing to work outdoors in all weather conditions

### The Location

Planview Utility Services has 3 offices – Markham, London and Ottawa. Our clients and their projects are based throughout the province.

### Why You Should Apply

If you like to work as a part of a team, work alone, travel, contribute to infrastructure builds, work outdoors, receive competitive compensation, and be trained in current practices, then you should apply.

### Note

Planview Utility Services Ltd is an Equal Opportunity Employer.

In accordance with the Accessibility for Ontarians with Disabilities Act, 2005 and the Ontario Human Rights Code, Planview Utility Services Ltd will provide accommodations to applicants with disabilities throughout the recruitment, selection and/or assessment process. If selected to participate in the recruitment, selection and/or assessment process, please inform Human Resources staff of the nature of any accommodation(s) that you may require.